

**NOTICE OF COMPLETION**  
*(RESIDENTIAL ONLY)*

THIS DOCUMENT PREPARED BY: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

(a) \_\_\_\_\_  
Name of Owner or Owners of the Land

(b) \_\_\_\_\_  
Name of person, firm or organization contracted with for the entire  
job or improvement or demolition

(c) LOCATION AND DESCRIPTION OF PROPERTY:  
\_\_\_\_\_  
\_\_\_\_\_

(d) \_\_\_\_\_  
**Date of Completion of the structure, improvement or demolition**

(e) A transfer of ownership of all or a part of the real property or an interest therein & encumbrance thereon or a settlement of the claims of parties entitled to the benefits of Title 66, Chapter 11 of the Tennessee Code Annotated will take place not less than ten (10) days after the date of the recording of this Notice of Completion.

(f) The name & address of the person, firm, or organization to which parties entitled to the benefits of the said law may send notice, is as follows:  
\_\_\_\_\_  
\_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

CHECK ONE

\_\_\_\_\_ Owner  
\_\_\_\_\_ Purchaser  
\_\_\_\_\_ Contractor

\_\_\_\_\_  
Signature

STATE OF TENNESSEE  
COUNTY OF: \_\_\_\_\_

Personally appeared before me \_\_\_\_\_ a notary public for said County and State,  
\_\_\_\_\_ the within names bargainor with whom I am personally  
acquainted ( or proved to me on the basis of satisfactory evidence), and who acknowledged that  
\_\_\_\_\_ executed the within document for the purposes therein contained.

Witness my hand and official seal, at office in \_\_\_\_\_, Tennessee  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

My commission expires: \_\_\_\_/\_\_\_\_/\_\_\_\_. \_\_\_\_\_  
Notary Public

**Registers' Stamp**



**Cindy Briley**  
Sumner County Register of Deeds  
P.O. Box 299  
Gallatin, TN 37066-0299